

JIIPS Travel Partner Fees for Domestic and Overseas Travel Services

Travel Arrangement Fees For Overseas Travel

Service	Details		Fees
Travel Arrangement Fees	In case accommodation and transportation are provided by the same company	For two or more people	20%~of the total travel fees
		For one person	20%~ of the cost of each service
	Booking and arrangement of transportation and accommodation		20%~ of the cost of each service
Fees for accompanied travels (accommodation and transportation fees excluded)			Starting at 66,000¥ per day / travel guide
Modification Fees	In case accommodation and transportation are provided by the same company	For two or more people	20%~ of the travel fees before the modifications
		For one person	20%~ of the cost of each service
	Modification fees for previously arranged transportation		20%~ of the cost of each service
	Modification fees for previously arranged accommodation		20%~ of the cost of each service
Cancellation Fees	In case accommodation and transportation are provided by the same company	For two or more people	20%~ of the cancellation fees
		For one person	20%~ of the cost of each service
	Cancellation fees for transportation including the refund of unused tickets		20%~ of the cost of each service
	Cancellation fees for accommodation		20%~ of the cost of each service
Emergency contact fees	In case of emergency paperwork and booking (only when requested by the client)		20%~ of the cost of each service (Phone and fax charges are not included)

- (Important)
- 1 Group travels are when multiple travelers design a representative and travel together.
 - 2 In case the client requests modifications or cancellation of the travel, in addition to the modification and cancellation fees of the travel, the fees specified above will apply.
 - 3 Accommodation fees are treated as one service in case you spend multiple nights at the same facility.
 - 4 The fees stated above include consumption tax.

Fees for Travel Procedures

Service	Details	Fees
Travel Documents	(1) Application (Preparation of application forms only)	3,300¥~
	(2) (1) Accompaniment service to submit application forms to the prefectural office	(1) +5,500¥~ (Transportation fees not included)
	(3) (1) Delegation service to submit and receive application forms	(1) +5,500¥~ (Transportation fees not included)
	(4) (1) Emergency travel procedures	(1) + 6,600¥~
Immigration Documents	(1) Preparation of immigration forms	(For each country) 4,400¥~

Immigration Procedures	(1) Preparation and submission of tourist visa documents	(For each country) 6,600¥~
	(2) Preparation and submission of business visa documents	(For each country) 13,200¥~
	(3) In the case of special purposes such as immigration, study abroad, services, long-term	(For each country) 23,100¥~
	(4) Procedures for requesting a delegate for visa documents	4,400¥~ (Plus delegate fees)
	(5) Emergency visa procedures	(1) + 6,600¥~
	(6) Preparation of visa exemption procedure documents	(For each country) 2,200¥~
Quarantine	Accompaniment to quarantine stations, health centers, clinics, etc.	5,500¥~ (transportation and medical fees not included)
Certificates	Accompanying or delegation for the acquisition of police certificate, military service certificate, health certificate, graduation certificate, etc.	5,500¥~ (Transportation fees not included)
Re-entry permits	Application procedure for re-entry permit	5,500¥~
	For any services not stated above	Effective Fees

(Important) 1 The fees stated above are for one person / one service.

- 2 When more than one service is requested all the fees relative to that service will be added and charged.
- 3 The fees stated above include consumption tax.

Consultation Fees

Service	Details	Fees
Tourism	(1) Consultation and planning of the travel with the client	Basic Charge (Up to 30 min.) 5,500¥~ For every additional 30 min 3,300¥~
	(2) Travel planning	For each travel day 3,300¥~
	(3) Estimate of travel costs (In case accommodation and transportation are provided by the same company)	Basic Charge 5,500¥~ For every additional travel day 3,300¥~
	(4) Estimate of transportation costs	For each travel 3,300¥~
	(5) Providing transportation and accommodation information	Documents (A 4) For each document 5,500¥~
Special Purposes	Consultation for travels with special purposes such as study abroad, immigration, international marriage, etc.	Basic Charge (Up to 30 min.) 5,500¥~ For every additional 30 min 3,300¥~
Business trip consultation		The fees stated above + 5,500¥~

(Important) The fees stated above include consumption tax.

Other Fees

Transfer to and from the Airport	(1) Transfer to and from the airport (only when requested by the client)	(For dispatched employee) 15,000¥~ (Transportation fees, accommodation fees not included)
	(2) Transfer to and from the airport at night, early morning, on Sundays, or National Holydays (only when requested by the client)	(For dispatched employee) (1) + 5,500¥~ (Transportation fees, accommodation fees not included)

(Important) The fees stated above include consumption tax.

**For Domestic Travel
Travel Arrangement Fees**

Service	Details		Fees
Travel Arrangement Fees	In case accommodation and transportation are provided by the same company	For group travels of 15 or more	20%~ of the total travel fees
		For one person	20%~ of the cost of each service
	For accommodation only	For group travels of 15 or more people	20%~ of the total accommodation fees
		For one person	20%~ of the cost of each service
	For transportation only		20%~ of the cost of each service
Fees for accompanied travels (accommodation and transportation fees excluded)			Starting at 33,000¥ per day / travel guide
Modification Fees	In case accommodation and transportation are provided by the same company	For two or more people	20%~ of the travel fees before the modifications
		For one person	20%~ of the cost of each service
	Modification fees for previously arranged transportation		20%~ of the cost of each service
	Modification fees for previously arranged accommodation		20%~ of the cost of each service
Cancellation Fees	In case accommodation and transportation are provided by the same company	For group travels of <u> </u> or more people	20%~ of the cancellation fees
		For one person	20%~ of the cost of each service
	Cancellation fees for transportation including the refund of unused tickets		20%~ of the cost of each service
	Cancellation fees for accommodation		20%~ of the cost of each service
Emergency Contact	In case of emergency paperwork and booking per request of the client		20%~ of the cost of each service (Phone and fax charges are not included)

(Important) 1 Group travels are when multiple travelers design a representative and travel together.

2 In case the client requests modifications or cancellation of the travel, in addition to the modification and cancellation fees of the travel, the fees specified above will apply.

3 Accommodation fees are treated as one service in case you spend multiple nights at the same accommodation.

4 The fees stated above include consumption tax.

Consultation Fees

Service	Details	Fees
Tourism	(1) Consultation and planning of the travel with the client	Basic Charge (Up to 30 min.) 2,200¥~ For every additional 30 min 1,100¥~
	(2) Travel planning	For each travel day 2,200¥~
	(3) Estimate of travel costs (In case accommodation and transportation are provided by the same company)	Basic Charge 2,200¥~ For every additional travel day 1,100¥~
	(4) Estimate of transportation costs	For each travel 2,200¥~
	(5) Providing transportation and accommodation information	Documents (A 4) For each document 2,200¥~
Business trip consultation	The fees stated above +	5,500¥~

(Important) The fees stated above include consumption tax.